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THE

CHARTER

AND

BY-LAWS

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OF

The Marshall Infirmary,

IN THE

CITY OF TROY,

AND OFFICERS

FOR THE YEAR 1856.

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TROY, N. Y.:

C. L. MAC ARTHUR'S STEAM PRESSES, CXCVII RIVER ST.  
1856.



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# OFFICERS OF THE INFIRMARY.

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## GOVERNORS.

|                        |                      |
|------------------------|----------------------|
| Hon. JOHN A. GRISWOLD, | } <i>Ex officio.</i> |
| Hon. CLARENCE BUELL,   |                      |
| Benjamin Marshall,     | George M. Tibbitts,  |
| Amos S. Perry,         | John L. Thompson,    |
| E. Thompson Gale,      | John T. McCoun,      |
| Thomas W. Blatchford,  | Jonathan Edwards,    |
| J. W. Freeman,         | James Thorn,         |
| Thomas C. Brinsmade,   | George Dauchy,       |
| Alfred B. Nash,        | Nathan B. Warren,    |
| Hanford N. Lockwood,   | Alfred Wotkyns,      |
| Elias Johnson,         | William F. Sage,     |
| Jonas C. Heartt,       | Stephen E. Warren,   |
| Joel Mallary,          | Lyman Bennett,       |
| Uri Gilbert,           | John Thomas,         |
| J. W. Downing,         | J. Hobart Warren,    |

Thomas Coleman.

BENJAMIN MARSHALL, *President.*

JONAS C. HEARTT, *Vice President.*

STEPHEN E. WARREN, *Secretary.*

ALFRED B. NASH, *Treasurer.*

## COMMITTEE OF MANAGEMENT.

|                    |               |
|--------------------|---------------|
| Benjamin Marshall, | J. C. Heartt, |
| H. N. Lockwood,    | A. B. Nash,   |
| George Dauchey.    |               |

## ATTENDING PHYSICIANS.

|                             |                     |
|-----------------------------|---------------------|
| Alfred Wotkyns, M. D.,      | James Thorn, M. D., |
| Thomas W. Blatchford, M. D. | _____               |

## HOUSE SURGEON.

LeRoy McLean, M. D.

## STEWARD.

J. Harrison,

## MATRON.

Mrs. J. Harrison.





# THE CHARTER.

## AN ACT

TO INCORPORATE THE MARSHALL INFIRMARY, IN THE CITY OF TROY,  
PASSED JUNE 20, 1851.

*The People of the State of New York, represented in Senate and Assembly, do enact as follows :*

SECTION 1. Benjamin Marshall, Nathan B. Warren, Amos S. Perry, E. Thompson Gale, Thomas W. Blatchford, John Paine, William H. Hart, James H. Hooker, John T. M'Coun, Ebenezer Bell, Thomas White, Silas K. Stow, Elias Johnson, Jonathan Edwards, John G. Buswell, George Lesley, Amatus Robbins, Guy L. Wooster, George M. Tibbitts, Joel Mallary, Joseph M. Warren, Le Grand B. Cannon, Alfred Wotkyns, Samuel Kendrick, George Dauchy, Thomas C. Brinsmade, John G. Britton, George Christie, Thomas Symonds, Jonas C. Heartt, John A. Griswold, Stephen E. Warren, William S. Sands, Gurdon Grant, George Gould, Charles H. Merritt, and such persons as may hereafter associate with them in such manner, and upon such terms as shall be specified in the by-laws of this corporation, are hereby constituted and appointed a body corporate and politic, in fact, and in name, by the name and style of the Marshall Infirmary in the city of Troy, for the purpose of establishing and maintaining a public hospital in the city of Troy, and by that name, they and their successors and associates, shall be capable of taking, by direct purchase or otherwise, holding, conveying, or otherwise disposing of, any real or personal estate, for the purpose of this incorporation, which estate shall not at any time exceed the net annual income of twenty thousand dollars.

§2. The members of this corporation shall, at any annual meeting, to be held at such time and place as the by-laws of said corporation direct and appoint, elect from their own number by ballot, and by a majority of votes given at such election, twenty-seven persons as governors of said corporation, and the persons so elected, together with the mayor and recorder of Troy, for the time being, by virtue of their office, shall constitute a board of governors, and the governors, so elected, shall hold their offices for one year, and until others are elected in their places.

§3. The said board of governors shall annually, and as soon as may be convenient after the said annual election, elect by ballot from among their numbers, a president, a secretary, and a treasurer, who shall hold their respective offices for one year, and until others are elected in their places.

§4. The following named persons shall, until the first annual election to be held as aforesaid, be governors of the said corporation, and together with the mayor and recorder of the city of Troy, shall constitute the first board of governors as aforesaid, to wit : Benjamin Marshall, George M. Tibbits, Nathan B. Warren, William S. Sands, Amos S. Perry, LeGrand B. Cannon, E. Thompson Gale, Alfred Wotkyn, Thomas W. Blatchford, Samuel Kendrick, John Paine, William H. Hart, James H. Hooker, Thomas C. Brinsmade, John G. Britton, Elias Johnson, John T. M'Coun, George Christie, Stephen E. Warren, Jonathan Edwards, Jonas C. Heartt, John G. Buswell, Amatus Robbins, Geo. Gould, Lyman Bennett, George Dauchy and Joel Mallary.

§5. The said board of governors shall have power to conduct and manage all business and concerns of the said corporation, to fill, until the time of the next annual election, any vacancy in the board, occasioned by death, resignation or otherwise ; to make such by-laws as may be necessary, and not contrary to law, relative to the management and disposition of the estate and concerns of said corporation, and to the admission of members, and to appoint such officers and servants as they may deem necessary.

§6. Seven governors, including the president, or vice president, shall be a quorum for the transaction of all business, except the sale or alienation of any of the real and personal estate of the said corporation, or the leasing of any of the real estate thereof, for a longer time than one year, or for the discharging of any officer, or for the suspending or discharging of any physician or surgeon of said hospital, for which purpose, or any of them, the consent of a majority of all the members of the said board, shall be necessary.

§7. The said corporation shall be subject to the general provisions and liabilities contained in the third title of the eighteenth chapter, of the first part of the revised statutes.

§8. This act shall take effect immediately.



# BY-LAWS

OF THE

## Marshall Infirmary, in the City of Troy,

ADOPTED BY THE BOARD OF GOVERNORS, AT TROY, THE 28TH DAY OF JULY, 1851, AND AMENDED AT THE QUARTERLY MEETING, JANUARY 12, 1856.

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### CHAPTER I.

#### OF THE QUALIFICATION OF MEMBERS.

Sec. 1. Every person who has contributed, or shall hereafter contribute, for the purpose of this corporation, ten dollars, and shall pay annually thereafter three dollars towards support of the Marshall Infirmary, shall be a member of this corporation.

Sec. 2. Every person who has contributed for the same purposes one hundred dollars, and shall pay annually thereafter five dollars, to the funds of this corporation, shall be a member thereof, and entitled to recommend one sick person to be supported without other charge at the Infirmary for six weeks in each year of his contribution.

Sec. 3. Every person who shall contribute for the same purposes five hundred dollars, shall be a member of this corporation for life, and entitled to recommend one sick person as aforesaid for twenty-six weeks in each year.

Sec. 4. Every person who shall contribute for the same purposes one thousand dollars, shall be a member of said corporation for life, and entitled to recommend one sick person as aforesaid for fifty-two weeks each year.

Sec. 5. Every person, corporation or firm who shall annually pay ten dollars to the funds of this corporation, shall be entitled to recommend one sick person as aforesaid for four weeks in each year without charge.

Sec. 6. No new contributor shall have a right to vote at any election for governors, unless he shall have paid his contribution or donation at least three months previous to said election.

Sec. 7. No person shall be eligible to the office of governor, unless he shall be a life member, or has contributed for the purposes of this corporation at least twenty-five dollars, and, annually thereafter, five dollars.

## CHAPTER II.

## OF THE ANNUAL MEETING.

Sec. 1. The annual meeting of members of this corporation shall be on the first Monday of July in each year, and their first meeting shall be at the Court House in Troy.

## CHAPTER III.

## OF THE ELECTION OF GOVERNORS.

Sec. 1. Notice of the hour and place of meeting for the election of governors each year shall be given by the secretary in one or more of the daily papers published in Troy, at least seven days previous to such meeting.

Sec. 2. Each member may vote at such election in the ratio of his contribution, (that is, one vote for every ten dollars contributed, provided that no person shall, in any case, have more than forty votes.)

Sec. 3. The secretary for the preceding year shall immediately after the said election in each year, give notice in writing to the governors elected, and to the mayor and recorder of said city of Troy, requiring them to meet on Monday of the week next after their election, to choose a president, a vice president, a recording secretary, a treasurer, a committee of management and medical officers for the ensuing year.

Sec. 4. The governors when elected shall declare, either at the first meeting after their election, or by letter addressed to the secretary, at least one day previous to such meeting, whether or not they are willing to act in their office, otherwise their election shall be void.

Sec. 5. In case the number of governors elected shall at any time, by death, resignation, absence, neglect of duty, or refusal to act in their office, be less than twenty-seven, or in case, by any of those causes, the whole number of governors so elected shall be less than twenty-seven, the deficiency shall be made up, within thirty days after such vacancy, by the vote of the governors for the time being, at a meeting to be convened for the purpose.

## CHAPTER IV.

## OF THE GOVERNORS.

Sec. 1. A quarterly meeting of the governors shall be held, in the committee room of the Infirmary, on the first Monday of October, January, April, and the last Monday in July in each year.



Seven shall constitute a quorum for the transaction of business, which shall come up in the following

ORDER OF BUSINESS.

1. Constitute by the appointment of officers, if the absence of any officer makes it necessary.
2. Reading the minutes.
3. Communications or petitions.
4. Report of Committee of Management.
5. Report of Treasurer.
6. Report of Steward.
7. Report of Physicians and Surgeon.
8. Report of Special Committees.
9. Unfinished business.
10. Miscellaneous business.

At the annual meeting in July the choice of officers shall be the third order of business.

Sec. 2. The governors shall choose by ballot, out of their number, on the second Monday of July in each and every year, one president, and one vice president, one recording secretary and one treasurer ; and also out of their number they shall nominate and appoint by vote, a committee of management, consisting of five, of whom three, including their chairman, shall be a quorum ; all of whom shall remain in office one year from the date of their appointment.

Sec. 3. The governors, at the annual meeting in each and every year, shall elect by ballot four medical officers, to be the attending physicians for the year.

Sec. 4. The president, or in his absence the vice president, shall, and may, at the request of two governors, summon and call together (by letter from the secretary, at the committee room of the Infirmary, at any time to be appointed by him,) the governors of the corporation for the time being, giving them at least one day's notice thereof, and intimating the purpose of the meeting.

Sec. 5. The governors shall at any meeting appoint such officers, including a steward, and a matron, or housekeeper, as may be necessary for the management of the Infirmary, and fix their salaries, who shall respectively remain in office as long as they continue to discharge properly the duties thereof.

Sec. 6. Two of the governors shall, in rotation, visit the infirmary, at least twice a week, and shall enter their names in a book with such observations relating to the Institution as they shall think necessary.



Sec. 7. If any officer, even the steward, or the matron, shall at any time become unfit to perform the duties of his or her office, it shall be the duty of any governor or officer of the corporation, acquiring a knowledge thereof, to make known the same to the committee of management, who shall have power to suspend such officer from the exercise of his or her office, if they think proper, until a meeting of governors can be obtained with as little delay as possible, to take cognizance of the charge or charges which may be brought against them or either of them, and in case of complaint against any governor or officer, they shall examine into the case and report thereon to the president, or, in his absence, to the vice president. And in default of attention thereto by the committee of management, the governor or officer aforesaid, shall lay his complaint before the president, or, in his absence, to the vice president, who shall cause the secretary to summon a meeting of governors, at a time to be appointed by him, and to give notice to the party or parties complained of, with a copy of the charge or complaint, and to the party or parties complaining; and the governors shall, at such meeting, after hearing both parties, remove by ballot or otherwise, if they find sufficient cause, the person or persons complained of.

## CHAPTER V.

### OF THE PRESIDENT AND VICE PRESIDENT.

Sec. 1. The president shall preside at all meetings of the governors, and preserve order therein.

Sec. 2. When the office of president shall be vacant, or in his absence, the **vice** president shall succeed to all his rights and duties.

## CHAPTER VI.

### OF THE RECORDING SECRETARY.

Sec. 1. The secretary shall have the custody of the seal of this corporation.

Sec. 2. He shall attend all meetings of the governors and take minutes of their proceedings, and cause them to be recorded in a book for that purpose; and when he cannot be present, it shall be his duty to see that the minutes are on the table, and likewise any communication in his possession requiring the action of the governors.

Sec. 3. He shall cause due notice of the time and place of such meetings to be given to each governor.

## CHAPTER VII.

## OF THE TREASURER.

Sec. 1. The treasurer shall give security, to be approved by the governors, for the faithful performance of his duties.

Sec. 2. He shall have custody of all bonds, title-deeds and other papers and documents relating to the property of the corporation.

Sec. 3. He shall open an account with one of the banks in the city of Troy, in the name of this corporation, and shall deposit all monies, immediately after the receipt, to such account.

Sec. 4. He shall keep a regular book of accounts of his receipts and expenditures, which shall at all times be open to the inspection of any governor.

Sec. 5. He shall pay no monies without a written order of the president or vice president, countersigned by the secretary, of the committee of management, and approved by them.

## CHAPTER VIII.

## OF THE COMMITTEE OF MANAGEMENT, WHO IS ALSO THE AUDITING COMMITTEE.

Sec. 1. They shall, at their first meeting, elect by vote a chairman and secretary.

Sec. 2. The committee of management shall meet on the first and third Wednesdays of each month, and shall have power, and it shall be their duty to inquire strictly into the domestic economy of the Infirmary, and to order all things necessary for the same—to inquire into the conduct of the governors, officers, matrons, stewards and servants of the Hospital, and report thereon to the president, as prescribed by the by-laws, to order all repairs, to oversee and control, as far as they have authority by these by-laws, everything connected with the management of the Infirmary, to audit, inspect and approve all accounts before payment of the same, and to report a statement of all their transactions to each quarterly meeting of the governors.

Sec. 3. They shall have the general charge and care of the property of the corporation.

Sec. 4. At their meetings, minutes of the proceedings shall be kept which their secretary shall transcribe into a book which shall be exhibited at each meeting of the governors.

Sec. 5. They shall have power, and it shall be their duty to engage and discharge all servants of the Infirmary, and fix their wages.

Sec. 6. They shall, at each quarterly meeting of the governors,

report the state of the Infirmary, and the number of patients admitted and discharged during the preceding quarter.

Sec. 7. They shall cause to be inserted in a book all orders to the steward for the purchase of stores, which orders must be signed by the chairman.

## CHAPTER IX.

### OF THE STEWARD.

Sec. 1. He shall purchase, under the direction of the committee of management, fuel, provisions and other stores, for the Infirmary, (except medicines and medical stores,) and shall be accountable for the same.

Sec. 2. He shall keep an account of all such stores, and shall deliver them only on a requisition of the matron, entered by her in a book provided for that purpose.

Sec. 3. He shall keep pass books of all articles so purchased of tradesmen with whom accounts are opened, and for all other articles, he shall obtain bills of items, all of which he shall lay before the Committee of Management at each of their meetings.

Sec. 4. He shall keep an account of monies due by patients, and shall collect the same.

Sec. 5. He shall present to said committee every three months, and oftener, if required, a statement of his accounts, and shall show his books, if required.

Sec. 6. He shall give to them timely notice in writing when any of the stores are nearly exhausted.

Sec. 7. He shall, immediately on the admission of each patient, take an inventory, in a book to be kept for that purpose, of his or her clothes, and other effects—shall order the clothes purified if necessary—shall deliver them to the patient on leaving the Infirmary, or, in case of death, to any person authorized by said committee to receive them. Any clothes of a patient may be burned, if necessary, with the approbation of the attending medical officer.

Sec. 8. He shall keep in a book for that purpose, an account of the servants' time and wages, and pay the same when ordered by said committee.

Sec. 9. He shall keep every part of the premises without the Infirmary, in proper order.

Sec. 10. He shall keep the keys of the outer doors and gates, and lock and open them at such hours as said committee shall direct.

Sec. 11. He shall have charge of all the intoxicating drinks in



the Infirmary, and shall suffer none to be used as a beverage by any one connected with the institution, except as directed by the attending physician. No smoking shall be allowed. He shall report to the Committee of Management any infraction of the rules ; also, any cases of profane swearing, drunkenness, obscenity, or irregularity of conduct, that individuals thus offending may be by them immediately discharged, if said committee shall so decide.

Sec. 12. He shall write the minutes, &c., of said committee when required.

Sec. 13. He shall hang up in the hall of the Infirmary the names of the weekly visiting committee, and shall on Saturday prior to their week of attendance, give them notice thereof by letter.

Sec. 14. He shall exhibit his books of accounts at all meetings of the governors, and before such meetings it shall be his duty to see that the minutes are present to be read and approved, as likewise any papers in the hands of the secretary, which requires to be acted upon.

Sec. 15. As soon as the body of a patient dying in the Infirmary is laid out in the dead-house, it shall be the steward's duty to keep the body safely there until delivered for interment, or to such authorized party as the law may direct.

Sec. 16. He shall give reasonable security to the governors for his fidelity.

Sec. 17. He shall not be absent from the Infirmary except on duty, without permission of the attending medical officer.

Sec. 18. When a patient shall wish it, the steward shall send immediately for such clergyman as the patient may desire.

Sec. 19. He shall visit every occupied ward at least once a day, and shall at all times exercise a general oversight of the institution, and all its inmates.

## CHAPTER X.

### OF THE MEDICAL BOARD.

Sec. 1. The medical board of the Marshall Infirmary shall consist of the attending physicians and surgeons.

Sec. 2. The number of the attending medical officers shall be four, who shall make such arrangements among themselves, that the Infirmary be visited once every day, at least, by one of them.

Sec. 3. No person shall be eligible to the office of attending physician or surgeon, who is not a member of the Rensselaer County Medical Society, in regular standing.

Sec. 4. The visiting hours for the attending medical officers shall be between 12 o'clock (noon,) and 2 o'clock P. M. of each and every day, unless otherwise directed, Sundays excepted. It shall be their duty during their respective terms of attendance to prescribe and direct the treatment of all the patients under their care, but in cases of emergency, admitting of no delay, the attending physician being absent, the house surgeon may prescribe, but he shall report to the attending physician or surgeon at their first visit the circumstances and the treatment.

Sec. 5. Should any one of the medical officers be unable from illness, or intended absence from town, to fulfil the duties of his office, he shall obtain the assistance of some other of the physicians or surgeons for the time being.

Sec. 6. In all surgical cases requiring operations, (except in emergencies where delay might be dangerous,) and in medical cases, when desired, a consultation of the whole medical board of the Infirmary shall be summoned.

Sec. 7. The attending medical officers shall have full power at all times, to visit and examine the apothecary's shop.

Sec. 8. It shall be the duty of the medical board to examine all candidates for the situation of house surgeon and apothecary, and engage them, subject to the appointment of the governors.

Sec. 9. The medical board shall communicate to the governors, in writing, their action in the matter of supplying vacancies, and their opinion of the candidates presented for election.

Sec. 10. Any member of the medical board may recommend patients for admission in like manner as governors.

Sec. 11. The attending medical officers shall alone have the power to admit and discharge any patient ; except in cases of severe injuries, where the house surgeon shall admit at any hour of the day or night without recommendatory letters.

Sec. 12. The attending physicians and surgeons shall have power to establish rules for the regulation of their respective wards, to be framed and hung up therein, subject to the approval of the governors.

Sec. 13. The medical board shall regulate the diet of patients.

Sec. 14. The attending medical officer shall have the power to name and appoint their own dressers and clerks among the students, and after each term of attendance is completed, shall report, in writing or otherwise, to the governors, the general condition of the hospital, and this report shall state whether the house surgeon and house physician, and their assistants, and the apothecary, have discharged their respective duties with skill and fidel-

ity, and whether the nurses have treated the sick with care and humanity. The report may also contain such suggestions and remarks as may appear to him to be useful.

Sec. 15. For the purposes of pathological investigation, the attending medical officers of the Infirmary shall have the power of examining, *post mortem*, the bodies of patients deceased within it, at their discretion ; and such examination shall be made only in the presence or by the order of the same.

## CHAPTER XI.

### OF THE HOUSE SURGEON.

Sec. 1. No person shall be eligible as house surgeon unless he submit to the medical board satisfactory testimonials of his moral character, professional attainments and adaptedness to the duties pertaining to the office, and having attained the age of twenty-one years.

Sec. 2. The house surgeon shall visit all the occupied wards in the Infirmary at least once every morning and evening, and oftener when requested to do so by the attending medical officer or steward ; he shall at all times be prepared to report to the attending medical officers, the state of the patients since the last visit.

Sec. 3. In any case of an urgent nature, the house surgeon shall immediately summon the attending medical officer, and if he cannot be found, he shall call upon the nearest member of the medical board.

Sec. 4. He shall not absent himself from the Infirmary during the period fixed for the visits of the attending medical officers, and when at any time he goes out, he must leave word with the steward or matron where he is to be found during his absence.

Sec. 5. He must always be in the Infirmary at a reasonable hour in the evening, and never sleep out of the building unless with the permission of one of the attending physicians, and with the knowledge and approbation of the steward or matron.

Sec. 6. He shall have charge of all surgical instruments belonging to the Infirmary, shall keep them in order and shall be responsible for the same ; he shall preserve an inventory of them, which together with the instruments he shall deliver over to his successor. No instrument of any kind is to be loaned to any one without the written order of the attending surgeon on duty. He shall also superintend the making up of all tinctures, pills, preparations, &c., &c., required to be kept on hand, and shall make up all prescriptions ordered for patients in his own particular wards, and shall discharge the duties of apothecary until such officer be appointed, or when



appointed should he from sickness or absence be incapable of service.

Sec. 7. He shall insert in the case book under his charge, an account of all operations performed in the Infirmary, and by whom performed. He shall be responsible for the affixing of the names, and other particulars of the patients at their beds' head, and he shall enter in the register of patients, the name, sex, age, religion, country, place of residence, disease, and time of admission of every patient received into the Infirmary ; also, the name of the person by whom the patient has been recommended, whether a pauper or pay patient, and the rate per week ; and the time and manner in which the patient leaves the Infirmary.

Sec. 8. He shall, with the aid of his assistants, under the direction of the attending physician, keep a register of all medical cases which occur in the Infirmary, (and which the latter shall think worthy of preservation,) which book shall be neatly bound and kept in the library for the inspection of the friends of the patients, the governors, physicians and surgeons, and the students attending the Infirmary. In this register shall be entered the name age, and occupation of each patient, the probable cause and history of his disease, the remedies used before and after his admission, the name of the attending physician or surgeon, his daily reports on the case, the termination of the disease, either in recovery, relief, or death, and such other circumstances as may tend to illustrate the case, and the nature of the disease.

Sec. 9. It shall be his duty to notify the members of the medical board whenever a consultation is required.

Sec. 10. He shall draw up a quarterly report of the state and number of patients admitted and discharged previously to the meeting of the governors and the committee of management, which he shall sign with the steward, and which shall be approved by the medical board.

Sec. 11. It shall be his duty to certify to the regular attendance of each student of the infirmary.

Sec. 12. He shall notify the steward of the dismissal of all patients.

Sec. 13. In all cases when it becomes necessary to notify the coroner of the sudden death of any individual within the precincts of the Infirmary, it shall be the duty of the house surgeon to give such notice, and, on the holding of the inquest, he shall be the medical officer referred to for information by that functionary and the jury summoned by him, and shall be entitled to the fees paid by the coroner in such cases.

## CHAPTER XII.

## OF THE APOTHECARY.

Sec. 1. No person shall be eligible as apothecary, until he shall have laid before the governors satisfactory proofs of good moral character, and of his having been examined and approved of by the medical board.

Sec. 2. He shall compound and make up, under the superintendence of the house surgeon, all the medicines required to be kept on hand ; he shall take charge of such wards as are assigned to him by the attending medical officer.

Sec. 3. He shall visit these at least once every morning and evening, and oftener, when required to do so by the attending medical officer ; and in the event of his observing any great or sudden change in any of the patients of his ward, he shall immediately notify the house surgeon to that effect.

Sec. 4. He shall regularly attend the shop, keep everything belonging thereto clean and in proper order, and never absent himself from the Infirmary without the knowledge of the house surgeon.

Sec. 5. He shall deliver to the nurses of his wards, the different medicines, &c. ordered for the patients of each, the directions for which shall be legibly written or printed, and affixed to each phial, box or parcel.

## CHAPTER XIII.

## OF THE STUDENTS ATTENDING THE INFIRMARY.

Sec. 1. No student who has not previously taken a ticket for attendance in the infirmary, shall on any pretence whatever, be allowed to witness any operation or dissection, or attend the clinical lectures.

Sec. 2. Students following the attending medical officers during the visits, are to behave with decency and propriety, keeping their hats off at all times, and they must avoid doing anything that may tend to disturb physicians, clerks, or patients.

Sec. 3. Students are referred to the committee of management for conditions of admission.

Sec. 4. Students when visiting the wards, are on no account to offer any advice, or express any opinion, unless requested so to do by the attending medical officer.

Sec. 5. No student shall enter the wards at any time, except the visiting hour, unless by permission of the attending medical officer.

Sec. 6. Any student infringing any of the above regulations, shall forfeit the benefit of his ticket, and the privilege of attending the Infirmary.

## CHAPTER XIV.

## OF THE MATRON.

Sec. 1. The matron shall visit the wards of the Infirmary every morning at eight, every afternoon at one, and every evening at eight o'clock, and oftener, if necessary ; at these visits, she shall see that the wards are properly attended by the nurses, and that all the patients are in their respective wards, and report to the house surgeon the names of such patients as are absent, without leave, from their respective wards.

Sec. 2. She shall oversee the conduct of the patients and servants, and take care that the wards, apartments, beds clothes, linen, &c., are kept clean and in good order.

Sec. 3. She shall have charge of all the furniture, beds, bedding and dresses belonging to the Infirmary, as far as regards her department.

Sec. 3. She shall report any misconduct of the patients or servants, or any other irregularity occurring in the house, to the attending physician or surgeon ; or in his absence, to the house surgeon, and to the committee of management.

Sec. 5. She shall prevent anything being taken into the wards except that which is ordered.

Sec. 6. She shall not admit any person or persons to see any patient or patients except at the hours appointed by the medical board of the Infirmary.

Sec. 7. She shall superintend the preparing the diet of the patients, and be particular that the same diet, in quality, and at the time prescribed, be given, and nothing else ; she shall also keep a diet-list, with the number of patients on each diet.

## CHAPTER XV.

## OF THE NURSES.

Sec. 1. When a patient is admitted into the Infirmary, the nurse of the ward, to which such patient may be entered, shall immediately wash his or her face and hands, neck and arms, feet and legs, with tepid water ; she shall give him or her (if he or she have none) an Infirmary shirt and night cap, and shall deliver, without delay, his or her clothes, after an inventory of them has been taken, to the person ordered by the steward to receive them.

Sec. 2. The nurse shall, at the next visit, state to the attending physician or surgeon such circumstance or circumstances as may tend to throw light on the case, and shall be ready to do the same, if required, at each succeeding visit.



Sec. 3. In the event of any patient being seized with violent or alarming symptoms, she shall give immediate notice thereof to the house surgeon or apothecary.

Sec. 4. The nurses when ordered by the matron, shall change the patients linen, bed linen and bedding.

Sec. 5. She shall receive no medicines sent from the apothecary's shop to the wards, unless labelled and directed.

Sec. 6. When a death occurs, the nurse of the ward shall immediately give information to the steward.

Sec. 7. They shall clean their respective wards, &c., at 8 A. M., from the first of May to the first of November, and at 9 A. M., the remainder of the year.

Sec. 8. The nurses shall be diligent in complying with the orders of the medical officers, surgeon and matron, and they shall behave with tenderness to the patients.

Sec. 9. They shall pay particular attention to the patients, and as often as necessary supply them with the drink prescribed, and when they are able shall place the vessel or vessels containing their drink, conveniently within their reach, and take care that they never remain empty, and assist them when they are unable to assist themselves.

Sec. 10. They shall see that the patients take their medicine as prescribed.

Sec. 11. They shall never, on any account, allow anything to be brought into the wards, or given to the patients, except that which is ordered.

Sec. 12. They shall give immediate notice to the attending physician or surgeon, or in his absence, to the house surgeon or to the matron, when any patient or patients shall have violated any of the by-laws of the Infirmary.

Sec. 13. They shall always keep themselves clean and decently clothed.

## CHAPTER XVI.

### OF THE ADMISSION OF PATIENTS.

Sec. 1. Every governor and medical officer of the Infirmary, and the clergymen belonging to the congregations of this city, may recommend patients to be admitted into the Infirmary, in the manner and form hereinafter prescribed; but it shall be the exclusive prerogative of the attending physician or surgeon, as the case may be, to judge if the person so recommended be laboring under such disease as is admissible into the Infirmary, according to the by-laws of the corporation.

Sec. 2. In any urgent case, when delay may be dangerous, the house physician or surgeon shall have power to admit patients, and he shall immediately give information of the same to the attending physician or surgeon, as the case may be, or if he cannot be found, to any other of the medical board of the Infirmary.

Sec. 3. No patient shall be admitted into the Infirmary whose case shall be considered incurable, except by the unanimous consent of the medical board, or whose case does not require the particular benefit of in-door practice.

Sec. 4. No children under six years of age, except in cases where the greater operations are to be performed, shall be admitted into the Infirmary.

Sec. 6. Such patients as are able to pay, shall be admitted into the Infirmary, at such rate per week, as may be fixed by the committee of management, for the payment of which the person recommending such patient shall be responsible.

Sec. 7. No patient shall be admitted into the Infirmary as a pauper without having been referred to the committee of management.

Sec. 8. A male and a female ward shall be devoted to lock-ward cases. Patients shall not be admitted into the lock-wards as paupers, but each and every lock-ward patient shall pay at such rate as may be fixed by the committee of management, and if it be not specified on the ticket of admission that he or she be a lock-ward patient, then the attending medical officer shall send back such patient to the person recommending, with the words, "lock-ward" written on the ticket; and if the person recommending shall renew his recommendation, he shall then be responsible for the payment of the Infirmary dues for such patient. No lock-ward patient shall be admitted into the common wards.

Sec. 9. Two beds, (one in the men's and one in the women's wards) shall be kept in reserve to receive such patients as may from sudden accidents, be in need of immediate relief.

Sec. 10. The applicants for admission shall attend at the place appointed for that purpose, in the hospital, at any time from eleven o'clock A. M., till one o'clock P. M.

*Form of Certificate for Admission of Pay-Patients.*

TROY,                      day of                      18

Sir :—I recommend                      who has resided  
in the County of                      for                      to be admitted in the  
Marshall Infirmary, as a pay-patient, at the rate of  
per week, if                      be thought a fit object for admission.  
To the attending Medical Officer of the Marshall Infirmary.

## CHAPTER XVII.

## OF THE PATIENTS.

Sec. 1. No patient shall smoke in the house or on the galleries, make use of obscene or profane language, nor leave the ward in which he or she shall have been placed, without permission from the attending physician or house surgeon, or unless required by him to give assistance.

Sec. 2. The patients shall not play cards or dice, or any other game.

Sec. 3. They shall conduct themselves with due respect to the matron, nurses and stewards of the Infirmary.

Sec. 4. No male patient, under any pretence whatever, shall enter the apartment or wards for females, unless required by the physician to give assistance, nor shall any female patient enter the wards of the males.

Sec. 5. No person shall allow their friends to bring them, nor shall they use, anything whatsoever, except the diet prescribed, without permission from the attending physician or surgeon.

Sec. 6. Every patient shall retire to bed at nine, P. M., from the first of May to the first of November; at eight, P. M., from the first of November to the first of May; and those who are able shall rise at seven, A. M., during summer, and at eight, A. M., during winter.

Sec. 6. Such charity patients as shall be considered able shall assist the nurses and other servants of the Infirmary in nursing the patients, making the beds, cleaning the wards, and doing such other work as the attending physician or surgeon may direct. Any patient or patients, not conforming to the by-laws of the corporation, shall incur the penalty of expulsion.

Sec. 8. When any patient is discharged from the Infirmary for irregular conduct, the steward shall give notice thereof by letter, in the form and manner following, to the person who shall have recommended such patient:

MARSHALL INFIRMARY, }  
day of 18 }

Sir.—I am directed to inform you that A. B., recommended by you, has this day been discharged from the Infirmary, for irregular conduct, by Dr. \_\_\_\_\_, attending Steward.

Sec. 9. The body of any patient dying in the Infirmary, shall not be removed for interment until twenty-four hours, in summer, and thirty-six in winter, shall have elapsed after the death of the



patient, without a written permission from either the attending medical officer or house surgeon.

## CHAPTER XVIII.

### OF THE OUT-PATIENTS.

Sec. 1. They shall attend in the place at the hour appointed by the medical board, for giving advice and medicines to the poor, gratis ; and if any of them neglect to attend twice in succession, without leave from the attending physician or surgeon, he or she shall not be entitled to any further advice or medicine.

Sec. 2. The names of the out-patients shall be entered in a book kept for the purpose, with their age, complaint, religious persuasion, the time of admission, and the termination of the disease, as far as can be ascertained.

Sec. 2. Medicines and advice will be given the poor at every visit of the attending physician or surgeon. All out-patients shall provide their own phials.

Sec. 4. No out-patient shall loiter about the Infirmary gate, or premises adjoining ; they shall come directly to the place appointed to receive them, and as soon as they have received the advice and medicines, which may be considered necessary for them, they shall immediately leave the Infirmary.

Sec. 5. Any out-patient or patients who shall violate any of the rules or regulations of the Infirmary, shall incur the penalty of dismissal.

## CHAPTER XIX.

### OF VACCINATION.

Sec. 1. On any of the days appointed by the medical board for vaccinating the poor, gratis, any person or persons, without the recommendation required for the admission of patients to the Infirmary, may present their children for inoculation.

Sec. 2. The person or persons who shall inoculate any children or other persons, on any of the above stated days, shall register in a book belonging to the Infirmary, kept for that purpose, the name, age sex, and religion of each and every individual so vaccinated, the part of the body on which the inoculation has been performed, the date, progress, and termination of each and every case.

Sec. 3. Each and every person bringing a child or children for vaccination, shall deposit 25 cents, as a pledge of returning once at least with the child or children on a day fixed by the vaccinator,

that the appearance may be noted ; non-compliance with this rule will incur the forfeiture of the deposit, but upon due compliance with it, it will be returned.

## CHAPTER XX.

### OF THE PENALTY OF RECEIVING ANY FEE OR REWARD.

Sec. 1. No governor, officer, or other person connected with the Infirmary, shall at any time presume, under any pretence whatever, on pain of expulsion, to give to or take from any tradesman, patient, servant, or any other person or persons, any fee or reward or gratuity of whatever kind, directly or indirectly, for any service done, or to be done, or proposed to be done, on account of, or relative to the said Infirmary, except in the case of the physicians to the Institution, who, for the accommodation of their private patients, may bring them into the pay-wards, when it does not interfere with the objects of the Institution.

Sec. 2. When a pauper dies in the Infirmary (if the body is to be interred,) the steward shall give notice thereof to the clergyman to whose congregation or church he or she may belong, or to the proper city or county authorities, and the porter shall if necessary assist the sexton in the interment.

Sec. 3. If any vacancy, either medical or otherwise, occurs at any time in the Infirmary, said vacancy shall be filled up at the ensuing quarterly meeting of the governors.

## CHAPTER XXI.

### OF ALTERING, REPEALING AND MAKING REGULATIONS AND STATUTES.

Sec. 1. No additional by-laws, regulations or statutes, shall hereafter be made, nor shall any of those already existing, be in any way altered or repealed, except a special motion for such alteration, repeal, &c., be made and received at one of the quarterly meetings of the governors, and passed at the next quarterly meeting.

### *Form of Certificate for the Admission of Paupers.*

TROY,            day of            18

Sir :—I recommend  
who has resided in the town of            for            to  
be admitted into the Marshall Infirmary as a pauper if  
be thought a fit object for admission.

To the attending Medical officer of the Marshall Infirmary.







